

WLVI TV56

FIELD COMMUNICATIONS

75 Wm T Morrissey Blvd
Boston Ma 02125
617 288-3200

Dear *Armand Kane,*

I am very pleased that you are able to accept WLVI's invitation to appear as a guest on The Joe Oteri Show.

We will be taping your appearance before a live audience on *Dec. 19* at *7:30*. The location of our studios and a list of the Field Communications television stations which will be transmitting the telecast can be found on the enclosed fact sheet.

So that we can publicize your appearance on our program in the most effective way, would you please take a few moments now to complete and return the enclosed biographical information form and include a recent photograph of yourself (5X7 or 8X10 glossy black and white print would be best.)

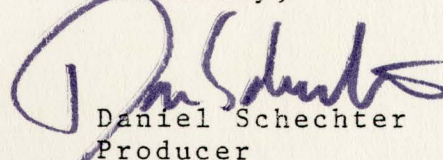
Policy requires that you return to us a signed copy of the enclosed release form before we make any necessary arrangements for your transportation and accommodations in Boston.

We would like to pass along a few tips concerning the clothing and accessories which are best for television. Please do not wear solid white or solid black garments, avoid sharp pin stripes or busy combination patterns. Please do not wear jangling jewelry or highly polished reflective ornaments. If you have the option of wearing glasses or contact lenses, remember that contact lenses often appear more natural on television.

Naturally, we will brief you fully before the show begins. If we can be helpful in any way then--or if you have any questions--please call our Associate Producer Victoria Gregorian or myself at (617) 288-3200.

Thanks again for accepting our invitation. I am looking forward to welcoming you to Boston and WLVI-TV.

Cordially,



Daniel Schechter
Producer

The Joe Oteri Show